

## CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Phil Loethen, President of the Tri-Township Park District,  
(Name of Certifying Official) (Title of Certifying Official)

do hereby certify that the attached is a true and correct copy of

Ordinance 2004-01 adopted by Tri-Township Park District on

March 1, 2004.  
(Date of Adoption)

(SEAL)



(Signature of Official)

## ORDINANCE 2004-1

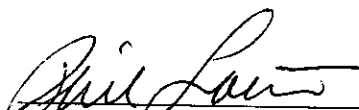
An Ordinance Establishing a Park District Policy Covering Photo Copy Services Provided by the Tri-Township Park District.

Be it ordained by the Board of Park Commissioners of the Tri-Township Park District to establish the following Park District Photo Copy Policy.

- I. Any and all photo copy services required or requested will be provided or completed by Park District Commissioners, Staff, or Approved Personnel.
- II. A service charge of \$.25 per photo page is established effective March 1, 2004. The Park District Board of Commissioners must approve any changes associated with service charges.
- III. This Ordinance shall be in full force and effect from it's passage and approval, according to law.

Adopted and approved on this 3 day of MARCH 2004, by the Board of Commissioners of the Tri-Township Park District in the County of Madison, State of Illinois, in meeting assembled.

Ayes: 5  
Nays: 0  
Absent: 2

  
\_\_\_\_\_  
President, Board of Commissioner  
Tri-Township Park District

ATTEST:

  
\_\_\_\_\_  
Secretary

Tri-Township Park District  
Resolution 2004-01  
BACKGROUND CHECKS

WHEREAS the Tri-Township Park District Board of Commissioners has determined that it is advisable to perform criminal background checks on all youth volunteers the following procedures will be followed;

1. Background checks will be performed on volunteers that participate in youth sports activities. These activities will be limited to only function that fall under the direct control of the Park District (currently the TBSL and TSC).
2. Volunteers are identified as an adult that will be given a park sponsored shirt.
3. Background checks will be via the Illinois State Police (ISP) background check system and will require name, social security number, birth date, sex, and race information.
4. In the event that the ISP's background name check gets multiple hits and requests fingerprints for verification, the volunteer will have the opportunity to provide fingerprints.
5. The results of all background checks, either name or fingerprint based, will as quickly as possible be discretely shared with the potential volunteer.
6. If no information is received from the ISP on felony convictions that volunteer's name will be submitted for acceptance to the park board as a recognized park district volunteer.
7. If the park district receives information on felony convictions, the park district will anonymously inform the appropriate organization of the various convictions and the penalty served. The appropriate organization will then be asked to make a recommendation, to the park board.
8. The park board will anonymously review the recommendations and either approve or deny the volunteer.
9. If the volunteer is approved, their name will be added to the list of recognized park district volunteers.
10. If the volunteer is rejected the Park District will share the name of the person with the president of the appropriate organization, who's responsibility it will be to contact the individual.

This procedure was adopted on \_\_\_\_\_, 2004.

AYES: 6  
NAYS: 0  
ABSTAIN: -  
ABSENT: 1

I hereby certify that I am duly qualified and acting Secretary of the Tri-Township Park District. RESOLUTION 2004-01 (BACKGROUND CHECKS) has been enacted on behalf of the Tri-Township Park District.

Name: Phil Low PARK BOARD PRESIDENT  
Dated: 2/11/04