

Tri-Township Park Board Meeting
Park Board House
March 10, 2004

Approved
4/17/04
Phil

Meeting called to order at 7:00 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Randy Wiesemeyer, Norm Beck, Doug Brendel, Terry Ball, and Kevin Woodring
Absent: Todd Moore

Also in attendance: Tim Greenfield, Gene Bernard, Mary Anne Barkley, Laura Wise, Oscar Figueroa, George Wright, Danny Corbett, Tony Elder, Doug Engle, Ruth Lake, Don Roberts, Richard Doak, and Paul Kaus

Additions to the agenda –

Phil said that he had five items to add to the agenda that needed to be discussed but could not be voted on. These are two different soccer camp requests to talk about under TSC, a Softball Central request to hear under special events, obsolete items and a time capsule to be discussed under financial.

Motion: Add these items to the agenda. Randy/Doug 6-0 Ayes

Approval of Minutes -

Motion: Approve minutes from March 1, 2003 meeting, making a change to a motion calling for the approval to allow for profit vendors to sell items at the 4th of July for 15% of their profits. This should have read 15% of their sales. Norm/Randy 6-0 Ayes

Motion: Approve minutes from March 1, 2003 executive session to remain unsealed. Randy/Doug 6-0 Ayes

Citizens on the Agenda –

Jeff Hunt, Eagle Scout candidate was on the agenda. . Phil said that this was an error as Jeff is scheduled to present to the board at the April meeting.

Thank-You notes –

None.

Friends of the Park –

Mary Anne Barkley said that FOP had requested \$5,000 from the City from tourism tax dollars to put towards the bandstand project. The City not only agreed to this request, they doubled it and gave FOP \$10,000. Mary Anne said that they could now afford to go ahead and order the gazebo. She said there is a 10-week lead-time and they want to order as soon as possible. Before ordering she wanted the board to approve FOP going ahead.

Phil asked if any of the commissioners were opposed to this. None were.

Mary Anne had drawings of three different site proposals. Site #1 is on the west side of the Wiesemeyer Center. Site #2 is on the east side of the Wiesemeyer Center. Site #3 is where the current TeeBall diamond is located. Randy said that he preferred site #1.

Laura Wise said that they were concerned about the room for seating and the proximity to the lake with this site. She said that they prefer site #3.

Norm said that site #2 may be a problem in that it is close to the homes on the east side of the park.

It was determined that the gazebo should be ordered and that the site can be chosen anytime prior to construction starting.

Open Playground Bids –

We received 12 different playground bids from 8 vendors. Phil said that the bid requirements were that the playground cost right at \$25,000, so all of the bids are basically the same price. The bids were opened and pictures were displayed.

- A) Hutchinson – Miracle – 2 choices
- B) Howard White & Associates
- C) Fry & Associates – Playground Systems – 2 choices
- D) Illinois at Play – Burke
- E) Gametime – 2 choices
- F) Little Tykes
- G) Serendipity
- H) Bollinger

*4/7/04
Phil*

The presentation pictures were numbered and displayed. Phil asked all district residents in attendance to take part in the selection process. All playground pictures were numbered and displayed and then discussed relative to advantages, disadvantages, toys, slides, dimensions, etc. Each commissioner, Tim Greenfield, and all district residents in attendance then privately voted numerically for each playground on a scale from 1 to 10 with 10 being the highest.

The votes were as follows:

	Terry	Doug	Phil	Mary A	Laura	Oscar	Tim	Kevin	Randy	Norm	Total
Hutchinson #1	6	8	7	8	9	7	7	6	7	8	7.3
Hutchinson #2	7	8	9	5	--	6	6	8	6	8	7.0
Howard White	8	6	8	5	6	6	8	8	8	10	7.3
Fry & Assoc #1	7	8	7	5	--	8	9	6	7	8	7.22
Fry & Assoc #2	6	9	9	10	10	6	8	7	9	10	8.4
Ill At Play #1	4	6	7	5	--	5	6	5	--	7	5.63
Ill At Play #2	4	6	7	5	--	5	6	6	--	7	5.75
Gametime #1	8	7	9	8	8	9	10	7	10	10	8.9
Gametime #2	8	7	9	8	--	10	9	6	9	10	7.6
Little Tykes #1	8	9	8	10	7	8	7	8	7	7	7.9
Little Tykes #2	10	9	8	10	--	7	7	7	8	8	7.4
Serindipity	7	7	7	3	5	8	6	5	8	7	6.3
Bollinger	2	6	7	3	4	7	6	5	5	6	5.1

Based on this voting, Gametime #1 tallied the highest vote total.

Motion: Purchase Gametime #1 for \$24,995 which includes 3 days of on site support for approximately the volunteer weekend of May 1st. Doug/Norm 6-0 Ayes

Motion: To purchase up to \$300 of volunteer T-shirts. Randy/Doug 6-0 Ayes

Motion: Spend up to \$300 for food and drinks for the volunteer weekend. Randy/Norm 6-0 Ayes

Correspondence

Phil reported the following correspondence had been received.

1. Lifeline Screening Survey
2. Letter from President George Bush recognizing an anniversary of IPARKS
3. A thank you plaque for buying parade floats
4. A thank you card from Cody Rowe, thanking Phil for attending his Eagle Scout presentation.
5. A discount card for Bertucci Steak and seafood restaurant – after a quick lottery the discount card was given to Norm

Treasurer's Report -

Phil presented the information provided by Dave. There is \$518,067 in the bank. **ATTACHED**

Motion: Accept Treasurers report. Kevin/Doug 6-0 Ayes

Bills were reviewed. **ATTACHED**

Motion: Pay all bills totaling \$84,976.71 Terry/Norm 6-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Tim presented a price of \$508 for weed and feed. This price covers the soccer fields, softball diamonds, and the old TeeBall fields.

Randy said that he wanted to do the entire park.

Norm agreed.

Randy asked Tim if he could do the entire park, except for the 32 acres for twice that amount.

Tim said yes.

Motion: Purchase \$1016 worth of weed and feed. Randy/Kevin 5-1 Ayes Phil was the no vote

Motion: Purchase \$200 worth of fertilizer and \$200 worth of grass seed. Randy/Doug 6-0 Ayes

Tim made his recommendations on summer hires.

Phil said these would be addressed under personnel.

Tim said that he wanted board permission to talk to Bill Peach on goats and sheep for the petting zoo season.

Motion: Allow Tim to talk to Mr. Peach. Norm/Doug 6-0 Ayes

Tim said that we have four roosters that are getting real aggressive and he wants approval to remove them from the park.

Motion: Get rid of four roosters at Tim's discretion. Norm/randy 6-0 Ayes

TBSL Report – Terry Ball

Terry said that TBSL is now ahead of last year in sign-ups and approaching 750 kids. The draft will be held March 28th and April 1st starts the practice season.

TSC Report – Oscar Figueroa

Oscar said that TSC would have sign-ups in March and April.

Phil said that under items added to the agenda, we have had two requests made for soccer camps in the summer. One is for June 14th through the 18th. The other is July 19th through the 22nd. Phil asked if any of the commissioners had an issue with these requests. None did.

Oscar said that these camps were very beneficial to the public to generate interest in the sport.

Phil said that while we cannot vote on them tonight, none of the commissioners were in opposition, so he should be confident that they will be approved at the next meeting.

Financial – Phil

Phil reviewed his pending action list, and commented that the Dell computer is now part of the obsolete items list.

Mail letter to seniors – Phil said that he has still not mailed the letter to the seniors as directed by the board and that we seem to have worked out all of the differences and he asked that we rescind the original motion.

Motion: Rescind the previous agreement to mail a letter to the seniors. Randy/Doug 6-0 Ayes

4/17/04
Duck

4/7/04
Mike

162 Bridge walkways – Phil explained that the new IDOT plan for the 162-bridge replacement did not have pedestrian walkways. The bridge is vital in connecting those residents on the west side of the interstate with the park. There are trails that start to the west of the interstate and the long term plan of the park district is to extend out trails to the bridge, connect via walkways over the bridge, and extend to the existing trails system there. He asked the board to recognize the need for this. He also presented letters written to Alan Dunstan and the MEPRD requesting their support in these activities.

Motion: Recognize a pedestrian crosswalk is a priority need for the district and the park board agrees to sign letters to MEPRD and Alan Dunstan requesting pedestrian access. Norm/Terry 6-0 Ayes

All in-district residents that were present signed letters to the MEPRD and Alan Dunstan.

Lighting grant – Phil said that he is too overwhelmed with current park business to pursue this grant. He said that it is offered up each year and would be available again. He asked if any other commissioners were interested in taking the time to investigate and pursue the grant. None volunteered.

Meadow Drive – Phil said that we have heard from various sources that we may see the deed to this property in a week of two.

Terry said that it is really too bad it has taken four months for this deed to transfer because if we had had it tonight, we would have been purchasing a playground for them tonight. Now it may not happen until late summer or even fall.

Phil suggested making a motion for Mike Dacruz to go ahead and start work on the basketball court we are going to install on the Meadow drive property.

Randy said that we needed to have Mike bid on the entire project. Having him bid only on labor and supplying all of the materials can get quite expensive if the materials usage runs high.

Phil said that he would ask Mike to re-bid the entire project.

OSLAD – Phil said that we have a bid from Terry Hime for directional boring for the water lines on the 32 acres for the purpose of adding the water fountains. Phil explained what the plans were for boring 1 inch and 2 inch lines. Primarily, the water lines will come west into the 32 acres and the 1” lines will go north to the drinking fountains and the 2” lines will then go south to where there may be needs for bathrooms later on.

Kevin said that it was against code to run a 1” water line longer than 300 feet.

Phil said that Terry Hime had a plumber review the project and that 1” lines would be fine.

Motion: Accept Terry Hime \$9,500 quote for directional boring and backhoe work for the new water lines. Randy/Doug 6-0 Ayes

Motion: Purchase up to \$2,500 in materials for this water fountain project. Randy/Doug 6-0 Ayes

Phil said the new backstops are going into the 32 acres and that he had asked the TBSL to consider paying for additional fencing.

Phil said that we have purchased benches for the new diamonds. He told the board that we have a bid from Mike DaCruz for \$1,000 to install them.

Norm suggested that we do the same thing with this bid and have Mike bid the entire project of materials and labor, or at least spec out exactly what materials would be required.

Phil said that he would ask Mike for the new bid.

Phil said that the new basketball poles are set and concrete will be poured tomorrow on new basketball court.

4/7/04
Guek

Recycling Grant – The new picnic tables are in.

Under items added to the agenda, Phil said we had previously approved the obsolete equipment list. Phil said Tim had requested adding an unused desk, but since the ad had appeared in this week's paper it was too late.

Also under items added to the agenda, Phil said he would like the board to consider placing a time capsule under the plaque that will be placed on the new pavilion. The new plaque will cost approximately \$300. Phil suggests that we have Dan Eyrich's 2nd grade class do a time capsule to be opened in 40 years. That could be noted on the plaque and it would generate good community involvement in a park activity. All of the commissioners approved of the idea.

Phil reminded the commissioners that the April meeting is a week earlier and will be held on 5/7/04. AT the next meeting we will again elect officers so the commissioners should be thinking about who they want to serve in each position.

Phil mentioned that the people that had rented the center on Feb 28, had left the center dirty, and Tim had recommended that we don not refund their deposit. The deposit has not been refunded.

Phil reminded the commissioners that he would be out of the office next week.

Athletics – Norm

Norm said that we need to resolve the select scheduling issue that was discussed at the last meeting. We have multiple teams wanting to use the fields both for games and under the lights for practice.

Phil said that the office has received many calls from people wanting to use the fields. Tim has spent a lot of time trying to get fields ready for select teams. The TSC has offered to take this over and it would be nice to get out from under all of the work associated with this.

Terry said that he didn't care who did the scheduling of the fields but that he felt we had different problems going on here that we weren't recognizing. First and foremost, there are not a lot of lighted soccer fields available in the area and teams are beating a path to our door to use our facilities. Secondly, the teams that are coming to use the fields seem to be predominately out of district teams. Lastly, we are not charging enough for the usage of the lights. Our policy is in place to cover only costs. That is a good thing for in district teams but not al all correct for out of district teams. Terry asked whom the teams were that were asking Tim to get the fields ready.

Tim gave a couple of team names. They were all out of district teams.

Terry asked Norm whom we have received money from to use the park as their home fields and have agreed to have the fields ready for.

Norm said there is only one team who has paid and he believes they are now defunct. They have not called about getting the fields ready for games.

Terry said that it appears we do not really have a problem with being overwhelmed with requests, we have a problem with out of district teams saying that they have paid when they haven't.

Motion: Select teams using the park as a home field must consist of 50% or more Tri-Township Park District residents to be recognized as in In-District team. A valid roster of players will verify this.
Terry/Doug 6-0 Ayes

Motion: Unless specifically waived, In-District teams will pay a fee of \$200 per year. Out-of-District teams will pay a fee of \$600 per year. Year is defined as the select season – 12 month maximum. Terry/Norm 6-0 Ayes

Motion: Unless specifically waived, if an individual or organization requests to use the lighted baseball or soccer fields, they should contact the Athletic Chairman to determine if the field is available. If the field is available, the requestor will pay a \$50 cash deposit, and receive a key for the lights. They will be responsible for keeping track of the time they use the lights. In-District teams will be billed at a rate of \$15

per our. Out-of-District teams will be billed at a rate of \$45 per hour. The time will be billed in half-hour increments. When the requestor returns the key the remaining balance of the deposit will be refunded.
Terry/Norm 6-0 Ayes

4/7/04
Dwe

Terry said that if we adhered to these policies, there really shouldn't be any reason to farm out the scheduling of the field usage and asked Norm if he wanted to continue to be responsible for it.

Norm said that he would do whatever the board wanted to do.

Phil asked Norm if the Titans had ever agreed to the building resolution.

Norm said that the Titans board would meet in March and they would discuss it.

Insurance - Kevin

Nothing to report

Grounds - Todd (absent)

No report.

Special Events - Doug

Motion: Approve to approve use of #2 pavilion for Saturday, June 6th, for Troy Department Ladies Auxiliary. Doug/Randy 6-0 Ayes

Motion: Approve free use of #8 or #11 for the Troy Assembly of God Easter Egg hunt on Saturday, April 10th. Doug/Randy 6-0 Ayes

Under items added to the agenda, Phil mentioned we had a request from Randy Ackerman at Softball Central to use of diamond #4 for softball tournaments for the following weekends (7/17 & 18, 7/31 & 8/1, 8/7 & 8, and 8/21 & 22).

Terry said he reviewed the list and the weekend of 7/17 would probably be a problem. The other weekends would be OK.

Phil asked about the AAA baseball schedule.

Terry said the baseball schedule has not been set, but AAA is very accommodating and that would not be problem.

Phil said he would contact Randy and let him know that three of the weekends the diamond would be available.

Personnel & Safety - Terry

Motion: Have Tom Milkert begin working full time as weather permits beginning March 15th. Terry/Doug 6-0 Ayes

Motion: Rehire Dan Rossen and Eric Tritsch as summer help on or after April 1st. Hours to be worked at Tim's discretion. Norm/Doug 6-0 Ayes

Motion: Advertise and hire two grass cutter positions to work at Tim's discretion. Randy/Norm 6-0 Ayes

Beautification - Randy

Motion: Purchase up to \$350 worth of fish to stock lake. Doug/Terry 6-0 Ayes

Phil asked what are the Illinois fishing regulations for bass and catfish.

Kevin said it varies by lake. Kevin said he would develop size and or weight limits for fish to be taken from the lake and then to purchase signs.

Motion: Permit Kevin to spend up to \$50 for fishing signs.

4/27/04
Blues

Randy said that we need to do something about the water problem by diamond #6.

Tim said that he and his crew could put drain tile on either side of the road to correct the problem.

Phil said we need more parking in that area.

Tim said that we could review rocking the area and letting cars park on rock for a while and pack it down. Then oil and chip on top of it at a latter date.

Regarding the water problem around the Veterans Memorial, Tim suggested installing some drains that would permit the water to flow into the drain culverts that run underneath the memorial.

Randy asked Tim if we could stop dumping material concrete over the ledge.

Tim said he didn't know who dumped the last concrete in the area.

Phil told the commissioners that the never ending problem of water running under Collinsville Road has resurfaced.

Randy asked if we have another sink hole problem.

Phil said YES and that he would contact the State.

Phil said that he had nothing to discuss in executive session.

10:35PM Motion to adjourn meeting. Randy/Norm 6-0 Ayes

Respectfully submitted by

Terry Ball, Secretary