

Tri-Township Park Board Meeting
Park Board House
February 11, 2004

3/1/04
Andrew

Meeting called to order at 7:00 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Randy Wiesemeyer, Norm Beck, Doug Brendel, Kevin Woodring, Todd Moore, and Terry Ball

Also in attendance: Tim Greenfield, Mae Grapperhaus, Mary Anne Barkley, Laura Wise, Bill Beguhn, Joe Barth, and Andrew Putz

Additions/Changes to the agenda –

Motion: Move the first executive session on land acquisition to just after Citizens on the Agenda.
Norm/Doug 7-0 Ayes

Approval of Minutes -

Motion: Approve minutes from January 14th, 2004 meeting. Doug/Randy 6-0-1 Ayes Todd abstained

Motion: Approve minutes from January 14th, 2004 executive session meeting to remain sealed.
Doug/Randy 6-0-1 Ayes Todd abstained

Citizens on the Agenda –

Andrew Putz – Eagle Scout project –

Andrew is interested in raising donations in order to purchase a memorial bench for Ron Goelich. Andrew will solicit donations from area businesses. Andrew would like to place this bench where the boy scouts have had their dunking booth at homecoming. Once purchased and installed, Andrew will organize a dedication ceremony.

Randy asked how much the park could donate to this without it being too much.

Andrew suggested that he would work on the project and let the park know how much help, if any, he would need.

Motion: Accept the Eagle Scout project. Randy/Norm 7-0 Ayes

Joe Barth – Auditor –

Joe handed out a copy of the annual audit report. Joe said the park is in an excellent financial position. He reviewed many of the accounts and their balances. He said that audits look at internal controls and procedures and that overall the park has very good control. He suggested the following areas for improvement: two signature on the bill lists that are voted on each month and approved, better minutes and documentation from the TBSL and the TSC, co-signatures on the TBSL account would be a good idea, and concession deposits should be made more often for both groups.

7:15 Motion to adjourn to executive session. Norm/Todd 7-0 Ayes

7:30 Return from executive session.

Thank-You notes –

None.

Correspondence –

1. We received a letter on an indoor energy efficient lighting grant. Phil said he would call and check out if the grant could help in the Wiesemeyer Center.
2. We received a letter from Madison County on population in the district. It is now at 13,278.
3. We received a letter from the comptroller reminding us that annual audits are only required if we are collecting in excess of \$850,000 a year in taxes.

4. We received a letter from Shannon Mercer of the Troy Titans to use the lighted fields. We will discuss under athletics.
5. We received a letter from the Probation Services regarding the juvenile who had vandalized the park. Kevin said that he believed this was the port-a-potty arsonist and that we should seek reimbursement compensation from the individual.
Phil said that the pot-a-potty was insured and we did not incur any expenses as a result and that we no longer have any port-a-potty's in the park.
Terry said that he was disappointed that we learned of an arrest and or conviction from the probation services.
Kevin said that the police could not give us a juvenile's name.
Terry said that he understood that but we were never even notified by the local police that an arrest had been made.

3/1/04
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Treasurer's Report -

Dave was absent. Phil gave the Treasurer report. There is \$570,362 in the bank. **ATTACHED**

Motion: Accept Treasurers report. Norm/Kevin 7-0 Ayes

Bills were reviewed. **ATTACHED**

Randy asked why we had a \$30,000 bill from GL Warren given that they had hardly started on the new concession building.

Phil said that this was in addition to the \$17,000 we have already paid.

Tim said that we have not been tracking their work or progress yet but that they have pored a lot of concrete and have many materials purchased and ready to go on the site.

Terry said that most contractors want at least half of the total fee up front to purchase materials with and that this was in excess of a \$150,000 building. It seemed reasonable to pay this much now.

Phil said included in the bills is \$3,300 for concrete used so far for the basketball courts.

Reviewing the bill, Randy wanted to know why we were paying Saturday rates.

Todd said that we contracted with Mike Dacruz to build the basketball courts. We agreed to pay for the materials and did not specify how or when to buy the concrete.

Phil said that we have purchased about 27 cubic yards of concrete and have only completed about a third of the court.

Terry said that the size of the court, at 4 inches thick, would only require 42 cubic yards.

Randy asked why were buying 5000-PSI concrete. He said this is extreme overkill and very expensive.

Phil said that he would give Mike Dacruz Randy's cell phone number and the two of them could discuss and Randy could provide direction to Mike.

Randy asked why we were buying concrete blankets.

Tim said that he had talked to Kevin and Kevin told him to approve buying the concrete blankets.

Tim said that we have two more bills that were not included in the total. The first is \$300 for a new refrigerator for the community center and the second is \$3,960 for the audit.

Motion: Pay all bills totaling \$48,779.35 Norm/Doug 7-0 Ayes

Park Superintendent Report - Tim **ATTACHED**

Tim reviewed his activities for the past month. Tim has renewed his CDL driver's license to allow him to operate the ump truck.

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Motion: Reimburse Tim \$30 for the cost of the CDL license. Terry/Todd 7-0 Ayes

Tim said that he had researched water heaters and water softeners for the Wiesemeyer Center and presented options.

Motion: Purchase 9-year GE water heater for \$299 Todd/Norm 7-0 Ayes

Tim said that he had finished researching used and new truck prices as the board had requested and presented his findings. Tim found a 1999 Ford F-150 for \$6,200. This is below book value. New trucks range from \$13,750 to \$15,945. Tim said that he was prepared to recommend purchasing the used Ford and Roger Gum asked why we did not give up the park van and dump truck and purchase a 1 ton dump truck. Tim said that the used Ford was our best deal and he was prepared to recommend purchasing it but that he would defer to the board on the dump truck suggestion.

Randy asked Tim how many times a year we drive the big dump truck.

Tim said only three or four but it is very handy when needed.

Phil said that we have a quote sheet from ADR on the used Ford. **ATTACHED**. The book value of this vehicle is \$6,410 and the owner has offered to put new brakes on the vehicle before selling.

Terry said that when he first heard that the used Ford belonged to park commissioner Todd Moore he was against the idea simply because it may look bad to the public. Then when Tim recommended the purchase and we discovered that Todd was selling to us at below market value I changed my mind because financially it was the right thing to do.

Phil said that if we buy the used Ford, the park van will be declared surplus and we will seek sealed bids with a minimum acceptable bid.

Motion: Spend \$6,200 on 1999 Ford F150. Norm/Terry 5-1-1 Kevin was the no vote. Todd abstained

Motion: Accept Park Superintendent report. Doug/Randy 7-0 Ayes

8:20 PM Todd leaves

Friends of the Park –

Mary Anne Barkley gave a history of the bandstand project. The actual quote for the bandstand is \$21,455 delivered. FOP has raised \$16,500 to date and have another \$1,800 in the park account.

Mary Anne said FOP wants to stay apprised of what steps the park will be taking with the lake renovations and how this may affect site selection and construction. Mary Anne said that they would like to see this project completed by late June.

Phil asked if Randy had gotten together with FOP to find a location.

Randy said not yet but did not see any reason why the bandstand could not be located west of the Wiesemeyer Center as originally requested. Randy said he would contact Merrill Otwein and they would iron out the final decision on location.

Phil asked Randy and Norm to help pick out the color for the roof.

TBSL Report – Terry Ball

Signups are still going on. To date 370 kids have signed up and we expect between 650 and 750 before we are done.

TSC Report – Bill Beguhn

Bill said that Metro United Soccer club is interested in doing a camp in the park July 19th through the 22nd. They did this same camp last year.

Bill said that he has been working with Phil to secure sites for the TSC signups in the spring. He said he appreciated all the help and the use of the Wiesemeyer Center.

Bill said that he has found a background check possibility that we should look into. It is found online at www.volunteersselect.com. The fee is \$2 per check as compared with the \$7 per check we are currently paying.

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Phil said that he would look into it.

Phil asked Bill about the possibility of playing on the lighted soccer fields in the fall and letting the Troy Titans use the lighted outfield of the big diamond.

Randy asked why the TSC only played on Tuesdays, Thursdays, and Saturdays. He said that the park is a mess on Saturdays with games all day and that with the fields lighted, they could utilize every night of the week and cut down on some of the traffic congestion on Saturdays.

Bill said that they tried to avoid Wednesday nights because of church activities.

Phil said that the TBSL, the TSC, and the Troy Titans need to talk about how to best manage all of their needs. Phil asked Norm if as President of the Troy Titans, he would meet with Bill and a TBSL representative to work on this. Norm said yes.

Terry said that he believed TBSL President Greg Hunt would be very receptive to a meeting like this.

Bill said that the TSC was looking seriously at growing the Troy select soccer program.

Financial – Phil

No action on the Dell computer, the baby changing station, the park commissioner plaque for the park office, and mailing the letter to the seniors.

Meadow Drive – Phil said that we still have not heard anything back from the City since giving them our contract and our \$1 back in November.

Randy said that he had talked to City Councilman Jay Evans the night before and Jay thought that this was a done deal with the City back in November. Randy assured him that we were still waiting on them.

Terry said that that was very reminiscent of the two years ago when we had presented a proposal to the City and several months later had heard from the Mayor at a City Council meeting that the “park was dragging its feet”.

Phil said that he would follow with the City to try to determine where the hold up was.

OSLAD –

1. Five drinking fountains have been ordered. Four will be in the park and one will be on the new building.
2. Backstops have been ordered.
3. The new Madison County Park Grant for a playground is written.
4. Basketball goals and baseball benches have been delivered.
5. We approved the expenditure in the bill list tonight for the light poles. No further action is required.
6. Phil said that we did receive the recycling grant. Fifteen picnic tables have been ordered. Fourteen are regular and one is ADA compliant.
7. The final playground specs have been issued. We received a request from Burke for a variance. We require five-inch posts and they only manufacture and supply a four and a half inch post. Burke maintains that their posts have the same tensile strength.

Terry said that he could not see this as being substantial if they are as strong.

Motion: Allow four and a half inch posts on playground bid. Norm/Randy 6-0 Ayes

The audit report is completed and was presented earlier.

Phil reported there has not been any further vandalism or water leaks.

3/1/04
Phil

Background Checks – Phil reported that he has 53 to do for TBSL.

Phil updated the photo album on the web page.

Phil said that he has had a request from Barb Thomas of Troy Assembly of God for a free use of the Wiesemeyer Center and asked if any commissioners were willing to donate one of theirs. No one offered.

Phil said that Eric Hogatt is an Eagle Scout candidate who is looking for a project suggestion. Randy said that we need the bridge and the stairs behind the office building power washed and stained.

Phil said that he has reviewed our 5-year plan drawn up for the OSLAD grant and everything in there is completed.

Randy suggested that we would need to update the plan.

Phil agreed but said that we may want to slow down a bit and take a breather.

Phil said that we have been approached by the Chamber of Commerce for a donation that can be auctioned off at their fundraising Auction. Phil suggested offering up a free rental usage.

Motion: Offer Chamber free usage of #14 pavilion with liquor permit. This is a \$125 value. Randy/Doug
6-0 Ayes

Phil said that he will be out of town and unavailable for our April meeting and wanted to know if we had any desire to move it up or back.

Motion: Change April meeting, date from April 14th to April 7th. Terry/Randy 6-0 Ayes

Athletics – Norm

Norm said that we have received requests from Riverbend Soccer Club and that he has been having trouble with his email and he will call them to get their requirements. He said that he will take their field size and goal size requirements and give to Tim to check and see what we can accommodate.

Phil gave Norm a copy of a proposed resolution for the Troy Titans that will allow the Titans to build a structure in the park and then use that structure. **ATTACHED**

Norm said that the Titans Board noticed that there was no verbiage in the resolution allowing the Titans to play their games in the park.

Phil said that this was a first pass and he is seeking input from our board and the Titans and that he is very confident we will come to a mutually agreed upon and beneficial arrangement.

Motion: Approve Titans resolution. Doug/Terry 5-0-1 Ayes Norm abstained.

Norm asked Tim for a cost of paint as provided by the park for lining for the Titans.

Tim said that the total was \$105.

Norm said that a check would be coming from the Titans.

Norm said the Titans would be asking the park board for arrangements similar to last year for accommodations for the Titans.

Motion: Approve Titan's use of practice fields and use of #1 pavilion storage area and Titan's use of lighted fields beginning 9/12/04. Randy/Doug 6-0 Ayes

Norm said that select baseball manager Ira Burroughs has approached him and there will be two select teams playing in the park this year instead of the three that were there last year. Ira has asked for different scheduling arrangements of games.

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Terry suggested that Norm call Ben Keefe of the TBSL. Ben schedules all diamond usage in the park for all TBSL and all select.

Norm said that he would contact Ben.

Insurance - Kevin

Nothing to report on insurance. Kevin said that he is researching lake grants and will need a ballpark number on costs associated with the project before he can go asking for grants.

Phil suggested that he contact Mike Maedge for these costs.

Grounds - Todd (absent)

No report.

Special Events - Doug

Motion: Approve free use of the upper level of the Wiesemeyer Center for Sunday May 2nd for an Eagle Scout award. Randy/Doug 6-0 Ayes

Motion: Approve free use of the upper level of the Wiesemeyer Center for Triad Little Knights wrestling for Saturday April 17th. Terry/Kevin 6-0 Ayes

Motion: Approve free use of soccer fields and free use of the #11 pavilion, including inside access, for an Easter egg hunt on Sunday April 4th by the Eastside Family Church. Terry/Randy 6-0 Ayes

Doug said the summer concert series would be held in the #2 pavilion.

Personnel & Safety - Terry

Terry presented a job description for the newly developed Grass Cutter position **ATTACHED** and asked approval of the board.

Kevin asked why we do not just hire grass cutters under the part-time laborer job description.

Terry said that the part-time laborer position requires heavy lifting, up to 80 pounds, and requires that the person have certain specific skills. Terry said that area residents who have expressed an interest in just cutting grass have approached us. We pay \$7.50 an hour for part-time help that are required to perform basically all labor functions and this new position will only pay \$6 per hour and will only be required to mow and or weed eat. We have 32 more acres to cut grass on and will need more lawn mowing done.

Motion: Approve job description of grass cutter. Terry/Randy 6-0 Ayes

Terry presented a resolution on background checks that detailed how and why background checks would be performed on all athletics volunteers.

Motion: Approve resolution on background checks. Terry/Randy 6-0 Ayes

Beautification - Randy

Randy asked Tim if he was ready for spring weed and feed and if he had a sprayer.

Tim said yes.

Randy asked Tim to be prepared at the next meeting to present prices for the weed and feed.

Randy said that he was working with folks who had donated benches to determine proper placement of the benches.

9:50 Motion to adjourn to executive session for discussion on personnel. Norm/Randy 6-0 Ayes

3/1/04
Terry Ball

10:05 Return from executive session.

Motion: Buy 40 to 41 acres of property for up to \$600,000. Dick Cain will write contract to seller. Seek bond council for not more than \$2,900 with a closing date of July 15, 2004 and first payment of loan to be due in 2005. Terry/Randy 6-0 Ayes

10:10 Motion to adjourn meeting. Kevin/Doug 6-0 Ayes

Respectfully submitted by

Terry Ball, Secretary