

Tri-Township Park Board Meeting  
Special Public Meeting – 2003-2004 Budget  
Park Board House  
June 11, 2002

Approved  
6/30/03

7:00 PM Special public meeting to review proposed 2003-2004 budget called to order.

In Attendance: Phil Loethen, Terry Ball, Todd Moore, Doug Brendel, Randy Wiesemeyer, Kevin Woodring and Tim Greenfield.

7:02 PM Meeting ended. No one from outside the park board attended.

Submitted by  
Terry Ball, Secretary

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Meeting called to order at 7:02 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Terry Ball, Todd Moore, Doug Brendel, Kevin Woodring, and Randy Wiesemeyer

Absent: Norm Beck

Also in attendance; Park Superintendent Tim Greenfield

Phil asked for any additions to the agenda. There were none.

Motion to approve May 14 minutes Randy/Doug 6-0 Ayes

Motion: to approve May 14 Executive Session minutes Randy/Terry 6-0 Ayes

Presentations –

On the agenda to be recognized are Jeff Maclin, Val Jarvis, Sunny Side Nursery, and Fetters. No one was in attendance.

Citizens on the Agenda –

None

Thank-You notes –

Senior's volunteers – for helping to get the Wiesemeyer Center ready for its reopening.

Mike DaCruz – For all his volunteer work rebuilding the #1 pavilion.

Phil asked for a motion to buy a plaque for Mike DaCruz.

Motion: Buy a plaque at a cost not to exceed \$25 in appreciation for Mike DaCruz and the work he did on the #1 pavilion. Randy/Doug 6-0 Ayes

Correspondence –

We received a FOP Bandstand letter with Chamber information.

Received a letter from IMPACT letting us know that the Wiesemeyer Center is ADA compliant.

Received a letter from Steve Putz asking to recognize Daniel James Miller for reaching the level of Eagle Scout.

Motion: Prepare award and pocketknife to present to Daniel James Miller at the next park board meeting.  
Todd/Kevin 6-0 Ayes

Treasurer's Report -

In Dave's absence, Doug gave the Treasurer report. **ATTACHED**

Motion to approve the Treasures Report. Todd/Randy 6-0 Ayes

Bills were reviewed. ATTACHED

The bills presented totaled \$111,762.96.

Phil noted that we have received two more bills for work on the Wiesemeyer Center that are not included here. They are for \$595 and for \$125.

Phil noted that on the bills was \$167.05 payable to him. Tim said that this was reimbursement for pizzas bought for the Titan's volunteers working on the pavilion. Phil said that this reimbursement was owed to Norm Beck. Phil said there was a bill for \$278.16 for Insinger Machine Co. for dishwasher parts and that he paid for this on his personal credit card.

Motion: Pay bills as presented plus the two additions for the Wiesemeyer Center and minus the Insinger Machine Co for a total of \$112,204.80. Todd/Doug 6-0 Ayes

*Approved  
6/30/03*

Park Superintendent Report – Tim **ATTACHED**

Tim said that he had obtained a price quote for a fire suppression system for the Wiesemeyer Center of \$2,200.

Motion: Purchase fire suppression system from Hamilton & Associates for \$2,200. Kevin/Randy 6-0 Ayes

Tim said that our baseball field-lining machine had broken and that we had borrowed one from the high school. Their machine was also broken and we were able to fix it and use it. Tim said that a new lining machine runs \$289.

Motion: Purchase new lining machine for \$289. Randy/Doug 6-0 Ayes

Tim said that we have received complaints from a neighbor of the park about Guinea Hens running in her yard. She presented Tim with pictures of what appear to be our hens in her yard. The woman had recently lost her dog to an unknown sickness and she is concerned that the guinea hens may have been the cause. Tim said that he had talked to Mr. Harris, a local farmer, and that he would take the hens.

Tim said that we need new tires on the 870. He believes we can get them for around \$80 a tire.

Motion: Spend up to \$200 for two new tires on the 870 tractor. Doug/Todd 6-0 Ayes

Tim said that Mike DaCruz has asked him whether we want to put the old hand dryers back up in the restrooms in the #1 pavilion or whether we are going to buy new. Tim said that he would research the cost. Ours work but are at least 20 years old and are a little rusty.

Todd said that he might have a couple of new hand dryers that he would be willing to donate to the park.

Tim gave the commissioners a copy of a letter from the DNR on a fish survey done in the park lake. There are very few fish in the lake. The lake is five feet deep at the dam but has an average depth over the entire lake of only one and a half feet.

Phil said that we need to look at this and the Gabion Basket project at the same time. He suggested looking at these in the fall when the 32-acre expansion project is winding down.

Motion: Accept Superintendent Report Randy/Todd 6-0 Ayes

Friends of the Park –

Darrell Hampsten presented for FOP. There will be a concert in the park on Friday the 13<sup>th</sup> to raise funds for the bandstand. If the weather is inclement the festivities will move inside of the Wiesemeyer Center.

The dollar donation campaign is now going on. All profits this year will go to the bandstand.

Phil told Darrell that the park is currently holding about \$1,200 of bandstand money in a specific account. The bandstand will cost in excess of \$10,000, and by law the park will need to competitively bid this project. Given that the bandstand committee had already selected a model and a supplier for the bandstand, Phil suggested that the FOP maintain the bank account for this project and that when the time came the Park would purchase \$1,200 worth of goods for the bandstand.

TBSL Report – Terry

Baseball, softball, and tee ball are in full swing. The heavy June rains have wreaked havoc on the recent schedule. Terry said Diamond #2 had been experiencing power issues again. The machine loses power after a rain and works fine if an extension cord is ran to an outlet on the tennis courts.

Tim said that he had tested this repeatedly and the system always draws a consistent 110 volts under test. He said he would see if he could reroute the power supply to this diamond over to the tennis courts and have it done in a day so as not to impede the scheduled games.

Phil mentioned that the right field bank of lights on the big diamond is out.



Phil presented a list of 116 TBSL Coaches and assistant coaches who had cleared the background checks.  
**ATTACHED**

*Approved  
6/20/03*

Motion: Recognize this group of 116 as coaches in the TBSL. Terry/Randy 6-0 Ayes

TSC Report – Steve West

Steve said that TSC signups are going well and are already over 600 kids. This includes 80 new kids who have never been involved with the TSC in the past.

Steve said that the TSC is working with one of their coaches who wants to develop and begin a Troy based select soccer team under the umbrella of the TSC.

Phil asked Steve if the TSC would be receptive to splitting a phone line with the TBSL. This would reduce both clubs expenses by about \$20 per month. Both clubs only use their lines less than half of the year and they don't cross over seasons.

Steve said he would be open. Terry said that the TBSL has used their phone number for a rainout hotline for several years and that he would like to keep this number and just use it in both buildings and share the bill.

Financial – Phil

Phil said that we have not done anything with any bids for the Dell computer left with a final value of \$415.09.

Madison County Community Development Grant –

The grand opening of the Wiesemeyer Center was a huge success. Over a hundred seniors' attended. The place looked great.

Phil said that we are looking for an antenna for television reception in the building. The City contracts with Charter for free cable and the contract does not expire until 2008.

Phil asked the board if we should have an open house for the public and provide refreshments.

Terry said that we had the grand opening for the senior's and the press did not attend the meeting. There seemed to be little interest in the local paper as to this effort.

Phil said that we have applied for additional grant dollars for the four extras totaling \$8,668.39. No word on that yet. Phil asked if we should buy a plaque to recognize the commissioners who were responsible for the renovation to the Wiesemeyer Center.

Motion: Spend up to \$400 for this plaque. Randy/Todd 6-0 Ayes

Phil said that we need no smoking signs in the Wiesemeyer Center.

Tim said that he would investigate and find some nice signs.

Phil said that Sam Italiano has made some suggestions for keys to the Wiesemeyer Center. Sam has suggested stamping keys with numbers so they can be tracked as to who has them. He is also suggesting a key that cannot be copied. Phil will follow with Sam.

Todd leaves at 8:00

Daycamp – On schedule

Security Systems –

Phil said that after the burglary at the baseball concession stand and the attempted burglary of the soccer concession stand and the Lee Leonard building we have received an offer for a free \$1,200 security system to be donated to the baseball concession stand. Jeff Lesan who owns and operates Custom Audio and Video Installations made this offer. Phil asked Jeff to also give us a quote for a security system for the soccer concession, the Lee Leonard building, and the Park Office.

Terry said that CAVI was a sponsor of two TBSL teams and the donation was not contingent upon purchasing the additional security systems.



Phil explained that the \$1,200 system included monitoring of entry and was tied to the existing phone lines. We may not need such an elaborate setup and possibly only need motion detector lights and a loud siren to warn of unauthorized entry.

Phil will follow with Jeff Lesan to coordinate our needs.

Approved  
9/30/05

Phil said that we are at that time of year when we need to decide whether to keep our current auditors or to look for different firms. Phil said that he was satisfied with our current auditors.

Motion: Retain Luallen, Clearlock, & Barth accountants as park auditors. Randy/Doug 6-0 Ayes

Phil said that last month three citizens of the Creekside area who wanted the park to purchase two lots and turn them into a satellite park approached us. Phil said that he wanted to poll the commissioners on their thoughts on this idea.

Question 1: Are you in favor of developing additional park property?

Doug - Not until the 32 acres are completed. Then yes.

Terry - Yes

Kevin - No

Randy - Yes, with a caveat of not spending tax dollars to acquire the property.

Phil - Yes

Total vote - 4 to 1 in favor of developing additional park property.

Question 2: Have you visited the property at Creekside?

Doug - Yes

Terry - Yes

Kevin - Yes

Randy - Yes

Phil - Yes

Question 3: Do you think the property would make a suitable community park?

Doug - Yes

Terry - Yes

Kevin - No. The easement for entry is not wide enough.

Randy - Yes

Phil - Yes

Phil said that given that the board was in favor of developing additional satellite parks, he would like the board's permission to talk with the residents of this subdivision and see what the overall interest is. Phil reminded the board that it costs the park nothing to pursue this idea.

Tim stated that he felt Phil should also talk to neighbors who live across the street from the property on all sides.

Motion: Pursue the idea of acquiring the Creekside properties to create a satellite park. Randy/Terry 4-1 Ayes Kevin was the no vote.

Phil said that we have received a refund request from Robert Wheeler who rented the #1 pavilion. Mr. Wheeler said there was no electricity, the roof leaked, the restrooms were not operational, and there was paper all over the pavilion. Phil asked Tim about the paper.

Tim said that there was still construction material stacked in the corners of the pavilion but that it was cleaned.

Randy said that this was a valid complaint and that we were hoping the electricity would have been back on and the construction project completed. He said that it is hard to be upset with a group of volunteers not meeting a tight completion timetable.

Kevin asked if the Mr. Wheeler was told the lights didn't work and the restroom wasn't functional prior to renting.

Phil said that he didn't specifically remember the discussion with Mr. Wheeler, but the thought was that the pavilion would be ready when he rented it.

Kevin said that he felt we should give Mr. Wheeler his money back.

Motion: Refund Mr. Wheeler the cost of the pavilion. Doug/Kevin 5-0 Ayes

Phil said the first group to rent the Wiesemeyer Center after its reopening had left a lot of scuff marks on the new tile and asked the board if we should refund their deposit.

Tim said the building was cleaned and all trash barrels emptied.

Terry said that perhaps we are very cognizant of the scuffmarks because of all the work that went into getting the building open.

The general consensus of the board was to refund the deposit.

#1 pavilion work –

Phil said that the bathrooms in the big pavilion would be ready for ACS and Homecoming. He complimented the Titans on all their work. Phil said that this was a heroic effort on their part and that we need to recognize the group. He suggested that forgive the \$10,000 loan still outstanding on our books from the Titans to the Park from their initial formation.

Motion: Forgive the \$10,000 loan debt from the Titans. Randy/Terry 5-0 Ayes

Phil said that we need to still consider putting a ridge vent in the pavilion to disperse the heat that builds up in there. The Titans installed a fan in the attic set with a thermostat switch. Phil suggested waiting to see how successful this system was before taking any action.

Dirt Work Project.

Phil said that we are waiting on Illinois Power to hook up the electrical service to the new bathroom areas and the 32 acres.

Phil said that the 32 acres has been hydro seeded where the seeds are literally injected into the ground. This effort was then followed by several days of heavy rain. We are hoping that the grass seed is not washed out and into the lake.

Phil presented a drawing and a plan for the new pavilion building on the 32 acres. He said that the OSLAD budget has \$114,000 for the construction of this building. Marine has a similar building and spent \$96,000 on the construction of theirs. Phil said that we need to get moving on this as the dirt work project will be completed soon and this needs to be a priority.

Motion: Approve the picture and plan presented as merely an idea and as a guide. Randy/Doug 5-0 Ayes

Phil said there has been no activity on the new maintenance shed and the trees from the state.

Phil said that we received approval from DCCA on the usage of the \$55,000 DCCA grant.

Phil said the web page is updated and that Randy now knows how to update the page as to whether games are rained out each day when Phil is not in the office.

Terry reminded everyone that we also have a rain out phone number that all players can call and it is updated each day by 4PM.

Phil said that he was leaving on vacation this coming Saturday and would be gone for about 10 days. He said that Randy and Doug would share time in the office and that Tim had the outside park covered.

Athletics – Norm

In Norm's absence, Phil presented the board with a listing of all current members of the TBSL and the TSC. The list included two new members to the TSC board. Phil asked the board to approve this list. **ATTACHED**

Approved  
6/30/03



Motion: Approve the TBSL and the TSC boards as listed. Randy/Doug 5-0 Ayes

Approved  
9/30/03

Insurance - Kevin

Kevin said that we have a current insurance bill of \$14,737 and have received a survey of what we have covered and for how much. Kevin said that after looking at the survey he felt that we were under insured on some items. He said he would get with Tim to go through the survey. Kevin said that in his opinion the Lee Leonard building was under insured

Phil said that Norm had worked with him last year on re-appraising the buildings. A professional appraiser was used to establish the replacement costs on all buildings.

Kevin said that he would work on the survey and bring the board his suggestions. If the board wants to change these then they can.

Motion: Pay insurance bill. Kevin/Doug 5-0 Ayes

Grounds - Todd

Randy said we need to look at the drainage around the Veterans Memorial and figure out how to stop the flooding problem there.

Tim said that he had researched this area and there are underground drain systems on both sides of the memorial and that he felt it would be very simple to put a couple of above ground drains in and have them tap into these underground system.

Randy said that the Wiesemeyer Center does not have it's address marked anywhere on the building.

Tim said that he would work with Imageworks to establish a cost to create a sign that would have the address on it.

Randy said that he had been working part time in the office for the last several weeks and had been doing research on pavilion rentals. He presented the board with a comparison of rentals from 2002 to 2003. **ATTACHED**

There were 96 pavilions rented in calendar 2002. Year to date in 2003, we have rented 126. This is a phenomenal increase.

Terry said that either the park is cleaner and better-maintained and drawing people in or there was not a good accounting of rentals in 2002.

Randy said that all rentals paid for in 2002 were noted.

Terry noted that we have had 126 rentals to date, which is nearly triple the rate of last year and yet we have had only one double booking this summer of one pavilion that seems to have gathered an awful lot of publicity. One mistake out of 126 bookings seems to be a pretty good track record in my opinion.

Kevin said that he had a guy complain to him about renting #3 pavilion and being promised that there would be electricity there and there wasn't. Kevin said that whoever does the rentals needs to get their facts straight.

Phil said that he does the majority of the rentals and he is aware of what every pavilion has and would not promise electricity if it weren't there.

Randy said that when he rents a pavilion and is not sure what it has he either goes to the website, or out to he pavilion, or tells the customer to look for himself before he agrees to rent it.

Terry said that this type of information presented was heresy.

Kevin said that it was a valid complaint because it was made to him and he is a commissioner.

Terry asked how we know that the guy was promised this and wasn't confused.



Approved  
6/30/03

Kevin said because he told me that he was told wrong.

Terry said that with all of the political hay being made in the paper with the office clerk position and whether this should be handled on a volunteer basis or a pay basis, that we should at the least have any people who supposedly have complaints like this to come in and try to identify where the miscommunication occurred and how. We don't even know whom the complaint came from or if the gentleman actually rented a pavilion. Identifying how the miscommunication occurred is the only way to correct a problem like this, if it actually exists, without casting dispersions unnecessarily against people who are trying to do good work for the community.

Randy said that in the last week he had a woman come in and try to rent the Wiesemeyer Center for \$25. She told him that the woman who was in the office last summer gave her that price. Randy said that Mary did rentals for years and was well aware of what all costs were and that he didn't believe that Mary would have quoted a \$25 fee. But the woman believed that she did. This is a prime example of how information can be given out correctly and somewhere along the line miscommunication occurs.

Phil said that he has had two people in the last week tell him that they were told the Wiesemeyer Center rents for \$50. He said that we all know what these rentals go for.

Special Events – Doug

7/4 – Fri. – Red Cross Blood drive in the Wiesemeyer Center from 2:30 to 6:30

7/4 – Fri – The park board will once again sell hot dogs, bottled water, and soda and all proceeds to go the bandstand.

7/26 – Sat – Homecoming. The class of 58 wants to rent pavilion #8 during homecoming.

Motion: Allow the three requests. Doug/Randy 5-0 Ayes

7/27 – Sun – Troop 91 (11-3) by Ron Goelich

Motion: Allow Doug/Randy 5-0 Ayes

10/17 and 10/19 – The Irish Wolf Hounds need pavilion #8 and the soccer fields.

Motion Allow this request. Doug/Randy 5-0 Ayes

Personnel & Safety - Terry

No report.

Beautification – Randy

No report

8:35 Motion: Adjourn to executive session. Terry/Doug 5-0 Ayes

8:45 Return from executive session.

Motion: Adjourn the meeting. 8:45 Randy/Terry 5-0 Ayes

Respectfully submitted by

Terry Ball, Secretary