

Tri-Township Park Board Meeting  
Wiesemeyer Center  
October 30, 2002

Approved 11/4/02  
Phil R

Meeting called to order at 7:00 by Phil

Roll call: Phil Loethen, Terry Ball, Louie Simpson, Todd Moore, Barb Wright, and Randy Wiesemeyer

Absent: Norm Beck

Also in attendance; Park Superintendent Tim Greenfield

Motion to approve Oct 9 minutes Barb/Todd Ayes: 5-0-1 Randy Wiesemeyer abstained

Motion to approve Oct 9 executive session minutes Barb/Todd Ayes: 5-0-1 Randy Wiesemeyer abstained

Madison County Community Development Grant

Phil notified the board that all paperwork associated with this grant is completed. We have received our notice to proceed. Southwestern Construction is the low bidder for the project at \$113,880. Given that our engineering representative was not present, Phil asked that this be tabled until the time of his arrival.

We have received a letter from the state notifying us that no extensions will be granted on OSLAD grant dollars. We must have the project completed or the money spent by June 2004.

Mike Arnold from Hurst-Roche arrived at 7:05.

Mike Arnold told that board that he recommended conditional acceptance of the Southwestern Construction bid contingent upon them showing compliance with MBE (Minority Business Enterprise) requirements. This is a requirement of the Township.

Tim Greenfield asked the board why we would accept a bid from a contractor who had not met the MBE requirements set out in the original bid request.

Phil informed the board that the next lowest bid was Plocher Construction at \$127,000. Mike Arnold stated that he felt that Plocher also did not meet MBE requirements. Phil said the third lowest bid was CARDA Construction at \$133,422. Phil then asked if we should give conditional acceptance to Southwestern Construction and give them ten days to verify with Hurst-Roche that they indeed did meet MBE requirements. Louie said he couldn't vote to approve any bid if they had not met our original requirements.

Phil said that while he understood Louie's position, he was concerned that we needed to get moving on the parking lot or would not be able to complete it until the spring.

Randy and Todd both said that the Asphalt plant would most likely remain open until the first of the year and did not close down until the average temperatures dropped below forty degrees.

Terry asked Mike Arnold if he felt that the bidders did believe that they had met MBE requirements when they submitted their bids.

Mike said that while they had listed MBE suppliers in their bid, he had not verified if these met the Township requirements.

Phil said that if we wait to verify the MBE requirements, we could run into a timing problem with the bids only being good for 30 days.

Tim said that he believed only two of the bids met MBE requirements and these were KLB at \$134,310 and Lamar at \$138,160.

Phil said that we would need to table this decision until the next meeting and have HR determine which of the bidders had met the MBE requirements.

Terry reminded the board that we meet again in about 10 days and this was not necessarily 10 days to determine if they met the requirements as much as it was to see if we would lose the entire grant.

Mike Arnold suggested setting a deadline of 11/8/02 for the bidders to prove MBE compliance and that would ensure we would have the necessary information to make a decision at the November board meeting.

Motion: Table the acceptance of the bids until the 11/13/02 board meeting and in the interim, Mike Arnold will contact the three low bidders to verify MBE requirements by 11/8/02. Louie/Todd 6-0 Ayes

Opening "Pre-Engineered bathroom bids -

Phil reminded the board that the purchase of these bathrooms was part of the OSLAD grant.

*Approved  
11/4/02  
Phil*

Bid #1 - WalCon, Inc. References - Yes

2 hole building - \$42,880

4 hole building - \$62,500

Bid #2 - Romtec Inc. References - Yes

2 hole building - \$40,616

4 hole building - \$92,700

Bid #3 - CXT References - Yes

2 hole building - \$31,058

4-hole building - \$59,676 or \$61,480 heated

Note: \$1,000 per unit discounts if more than one ordered

Bid #4 - Rohn References - No

Bid withdrawn

Bid #5 - Concrete Modular Systems References - Yes

2 hole building - \$22,735 plus \$1,975 heated

4 hole building - \$29,900

Bid #6 - A&S Precast - No

No Bid

Bid #7 - Charlie Burkfeld References - No

No Bid

Bid #8 - Howard L White & Associates References - Yes

2 hole building - \$48,260

4 hole building - \$69,287 and \$2,200 setup, \$1,300 heat, and \$1,400 hook up

Bid #9 - Hunter Kneppshield References - Yes

2 hole building - \$40,738

4 hole building - \$61,433

Phil told the board that he suggested purchasing both units as "2 hole". He explained that a 2-hole unit would not require a 4" water line and that the existing 2" line already in place would support these units. He also said that the TSC was currently supported by three porta-potties and that when we build the new soccer fields on the 32 acres, this will greatly diminish the needs for soccer fields in the current park area, in addition the new restroom will be centrally located. The Lee Leonard building area is currently adequately supported by on one porta-potty and a two-hole bathroom would more than suffice.

Terry said that he strongly agreed and that the TSC was only utilizing the three porta-potties for about 4 to 6 hours a day one day a week. We don't want to pay for more capacity than we need.

Louie suggested that Phil and Tim need to investigate all options.

Motion: Phil and Tim will proceed on behalf of the board with investigating bid compliance focusing on a "2 hole" building at both locations and make a purchase recommendation to the board at the 11/13/02 meeting. Terry/Louie 6-0 Ayes

Madison County Criteria Grant -

Phil informed the board that he had attended a recent MEPRD meeting. The \$12,060 equipment grant that we recently received this year will also be available again next year. It will be for equipment again. 19 out of the 32 park districts who requested these grants this year were awarded funds.

MEPRD has established what it is calling a Criteria Grant. This is \$750,000 total dollars available at \$50,000 max per district. All grants are decided on a point scale with several criteria. The criteria are for things like matching dollars, long term plans, etc..

*Approved  
1/4/02  
Ball*

Phil proposed to the board that we should ask for money from the Criteria Grant to light the two existing soccer fields.

Louie asked where we would get the matching dollars

Phil said OSLAD. We have the lighting of two fields in the OSLAD grant.

Louie asked if we could legally do this.

Phil said yes and that we also have the money available in the general fund.

Terry said that this was a great idea and even if TSC did not need the fields lighted, there were numerous sports organizations in the area who would stand in line to pay for the ability to use lighted regulation size soccer fields.

Phil said that TSC has been saving money for 20 years to pay for the lighting of these fields.

Randy asked if the two prefab bathrooms satisfied OSLAD grant requirements.

Phil said that the OSLAD grant is for two restrooms, the size of the restrooms is not an issue.

Randy asked about the next playground that we were planning on purchasing.

Phil said that as we had already discussed, after March, the MEPRD would again have an equipment grant and he was very confident we could get this grant again.

Randy asked Phil to research what "after March" meant. If it is April, that is fine. If it is December, then maybe we go ahead and spend general fund excess dollars to do it now.

Phil said, the criteria grant is due in on 1/10/03 and will be awarded in March, he also mentioned that one of the grant criteria was having a "long term" plan for the park. He suggested a committee be formed to develop this plan relatively quickly.

Terry said that given the timing of the grant due date and the timing of the park board meetings, this committee would have about six weeks to develop this plan. He noted that OSLAD will make up the first two years of the plan and then it is best guess blue sky after that.

There was discussion as to who wanted to be on the committee. Randy and Terry will comprise the committee and Tim offered to be a part also. It was again made clear that this plan needed to be completed by the December board meeting in order to be approved in time to be in the grant in early January.

Randy asked Phil if we were going to pursue the population question with MEPRD. The original equipment grant was given based on population and we were awarded dollars based on the population of the city of Troy and not the district.

Phil said that after bringing this to their attention on the last grant, MEPRD had relented and given us \$12,000.

Randy said that we were still missing \$1,500.

Phil asked if he should proceed with getting costs to light the two fields.

Randy asked if Phil was going to contact TSC for a major donation.

Phil said that OSLAD would match whatever MEPRD would give and that any TSC money would be on top of that and would leave more in the OSLAD fund to be spent elsewhere in the park.

The board asked Phil to research the costs of lighting the two existing soccer fields.

Motion: Adjourn to executive session. 8:30 Todd/Terry 6-0 Ayes

Motion: Give Tim and Roger Veterans Day 2002 off with pay. This is only for this year. Todd/Louie 6-0 Ayes

Motion: Phil to investigate the IMRF benefits/contributions for Tim relative to his years in the armed forces. Todd/Terry 6-0 Ayes

Motion: Adjourn the meeting. 8:40 Todd/Louie 6-0 Ayes

Respectfully submitted by  
Terry Ball, Secretary