

Tri-Township Park Board Meeting
Special Public Meeting – 2002-2003 Budget
Park Board House
June 12, 2002

6/22/02
Cue

6:45 PM Special public meeting to review proposed 2002-2003 budget called to order.

In Attendance: Phil Loethen, Terry Ball, Barb Wright, Todd Moore, Louis Simpson, and Randy Wiesemeyer, Tim Greenfield and Dave Roady

7:00 PM Meeting ended. No one from outside the park board attended.

Submitted by
Terry Ball, Secretary

Tri-Township Park Board Meeting
Park Board House
June 12, 2002

6/22/02
LW

Meeting called to order at 7:00 by Phil

Roll call: Phil Loethen, Terry Ball, Barb Wright, Todd Moore, Louis Simpson, and Randy Wiesemeyer

Absent: Norm Beck

Also in attendance; Park Superintendent Tim Greenfield and Dave Roady

Motion to approve May 28 minutes Randy/Terry

Ayes: 6-0

Correspondence –

Received a thank-you note from Mrs. Kleeman's 2002 Physics class for use of the lake.

Received a thank-you note from Randy and Tammy Wiesemeyer for the plant.

Received a letter from Raymond Gill requesting a West Side park.

Norm Beck arrives 7:10

Thank-You notes –

Phil suggested sending a thank-you to Jeff Hunt. Jeff is a young man who came out to the park on Wednesday the 12th and spent hours volunteering to help ready the baseball diamonds after the previous day's big storm.

Dave Roady gave the Treasurer report. **ATTACHED**

Motion to approve Todd/Louie 7-0 Ayes

The bills were reviewed. **ATTACHED**

Phil pointed out four errors on the bills. The \$575.84 for a disk blade was incorrect. Should be \$0. Liability – should be \$13,504. Illinois Power should be \$2,870.91. Schwends Ready Mix should be \$737.

Motion: Pay the May bills with changes noted. Norm/Todd 7-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Motion: Accept Superintendent Report Louie/Randy 7-0 Ayes

Friends of the Park –No one from FOP was in attendance.

Phil notified the board that a local bank trying to contact Laura Wise recently contacted him. They had received a solicitation letter from Laura seeking a \$50 donation. This letter was on Tri-Township Park letterhead stationary. Discussion revealed that no commissioners had authorized this letterhead usage or were aware of it.

Louie stated that FOP had their own stationary complete with letterhead.

Randy reminded the board that at the April meeting the board had asked for a written response from FOP on what their intentions are for the funds they have raised on behalf of the park for the past three years and are continuing to raise. Laura Wise had recently publicly stated to the local Kiwanis that FOP was attempting to change its charter so that they would not have to spend the funds they had raised in our Park. Randy noted that we had received no response to this request and was questioning if we knew if FOP could take the \$8,000 they had raised and spend it elsewhere.

Tim Greenfield stated that he believed their charter was such that they had to use what they had raised on our park and that the money could not be used elsewhere without our permission.

Barb stated that she was uncomfortable with a taxing body soliciting public donations. While FOP is not actually the park, the solicitation was on our behalf.

Terry stated that he was very uncomfortable with FOP continuing to solicit donations on behalf of the park without ever donating any money to the park. FOP is always quick to mention the \$20 or so being spent on a tetherball last year, but the \$8,000 or more raised over the past three years was from citizens who were reasonably expecting to see the funds put to use in the park. There has been no communication of any plan to use this money and now FOP is soliciting for yet again more money. Terry said that it was odd that the letter

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soliciting money from the bank on behalf of FOP was from Laura Wise given that the park board had learned last month that FOP had all new officers and Laura was no longer an officer.

Motion: Park President Phil Loethen will send a letter to FOP notifying them that they must ask for park board permission to use park stationary and/or Tri-Township Park letterhead. Phil will also request that FOP President Annie Ratliffe attend the next park meeting. Randy/Norm 7-0 Ayes

Day Camp –

The day camp is operating in the park. 45 to 55 kids are in the park during the day and no numbers were available on the number of latchkey kids in the park/school day camp program.

TBSL Report – Terry. Terry thanked Tim and his crew for all their hard work in keeping the ball-diamonds ready seven days a week. Special thanks for the work on Wednesday the 12th readying the diamonds after a severe storm and torrential downpour.

TSC Report – No report.

Financial –

The juice machine in the Wiesemeyer center has been removed.

Motion: Retain Luallen, Clearlock & Barth as park accountants. Todd/Norm 7-0 Ayes

Motion: Approve 2002-2003 budget as presented. Barb/Todd 7-0 Ayes

Motion: Move the remaining balance plus interest (in excess of \$14,000) to the General Fund and close the Day Camp account. Norm/Barb 7-0 Ayes

Motion: Move the remaining balance of the rental fund plus interest (in excess of \$25,000) to the General Fund and close the rental account. Movement of rental monies will still be tracked.

Norm/Randy 7-0 Ayes

Motion: Authorize Dave Roady to transfer funds as needed from the general account to the audit and IMRF accounts. Randy/Terry 7-0 Ayes

Webpage status – TBSL standings will be posted on the webpage. The website counter indicates we are getting a lot of hits.

Local government award – We have been notified that we will not be receiving this.

Madison County Community Development Grant – We are optimistic that we stand a very good chance of receiving this grant.

Hurst-Rosche status – Phil talking with HR. All sewer work for the entire project will be completed at one time. The state requires this. Phil and Todd plan to visit HR to try and move engineering work along a little quicker.

Commissioner's plaque has been placed in the Wiesemeyer Center.

Phil has received two bids for carpeting the walls of the Wiesemeyer Center walls to keep noise down. The bids ranged from \$2,100 to \$3,000. Phil has contacted Fire Marshall Bob Jackson to determine safety codes associated with this plan.

Craig Harris left the employment of the park at the first of June. He left with a remaining vacation balance and his health insurance had been paid through June. We have learned that his new employer's health care coverage does not begin until the first of July.

Motion: Pay Craig for his remaining balance of seven days of vacation. Todd/Norm 7-0 Ayes

Motion: Leave Craig's June health care coverage in place throughout June. Randy/Norm 7-0 Ayes

Phil attended a MCPR (Madison County Parks & Recreation) meeting on June 3rd. He learned that we can request up to \$1, per person in the district, for spending on "park equipment". Suggestions around the table included a pickup truck for park employees, playground equipment, and a skateboard park among others. The discussion focused in on playground equipment like the types found at Henning School and St. Paul's Lutheran Church. It was decided that we would want to place this new equipment by the existing playground equipment located near the soccer concession stand.

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Motion: Go after \$25,000 worth of "park equipment" in the form of playground equipment to be placed near the soccer concession stand. Request grant money of up to \$14,000 from MCPR. Request \$8,000 from FOP. Balance to come from general park funds. Louie/Todd 7-0 Ayes

Phil mentioned that there were several Eagle Scout projects going on in the park

- 1) #1 Pavilion painted white and completed by Homecoming
- 2) Outdoor restroom painted white and completed after Homecoming.
- 3) Exercise stretching stations to be placed at four locations along walking trail. Board members discussed these locations and they were marked on a map that Tim would supply to Eagle Scout candidate Ben Roustio.

A fourth Eagle Scout candidate will soon be looking for a park project. Phil suggested that the board needed to be ready to suggest Eagle Scout projects to candidates. Suggestions included the following:

- 1) Distance markers for the walking trails
- 2) TBSL building needs painting
- 3) TSC building needs painting.
- 4) The deck on the Soccer concession stand needs staining and waterproofing.
- 5) "You are here" maps placed along the walking trails and around the park

Phil notified the board that we have a \$225 credit balance with the Illinois Department of Corrections. They supply us with work shirts.

Motion: Use this credit balance to buy four tee shirts each for Mike, Mary, and Roger. Roger will get sleeveless and each employee can decide his or her own colors. Also purchase four collar shirts with names on each shirt for Phil and Tim. These shirts will have their names printed on them. Each can decide their own colors. Park will pay the difference if the credit does not cover this entire order. Norm/Randy 6-1 Phil was no vote.

Motion: Park will buy each commissioner two shirts. Each shirt will have lettering that states Tri-Township Park Commissioner. Colors picked were Teal and Forest Green. The plan is that the commissioners will sell hot dogs and soda on the 4th of July and all profits will be used to pay for these shirts. Left over profits will be donated to the park's general fund. Norm/Randy 6-1 Phil was no vote.

Grounds – Todd

Leak in toilet in the outdoor restroom will be fixed.

Louie remarked that during the Cancer Relay and Homecoming that we need to invest the hours necessary to ensure that the park is standing tall throughout both events.

Athletics – Terry. No report

Insurance – Norm. No report.

Special Events – Barb.

Motion: Allow American Red Cross to have a blood drive in the park on the 4th of July. They will need to finish by 5 PM and will be given free usage of the Wiesemeyer Center. Barb/Norm 7-0 Ayes

The park will operate a hotdog stand at the 4th of July. Plan on selling hotdogs, bratwursts, canned soda, and bottled water. Plan to sell hotdogs, cans of soda, and bottled water for \$1 and bratwursts for \$2. Will BBQ on the park grills and use water troughs near the petting zoo to keep soda and water cold. All proceeds to be used to cover commissioner's shirt purchase and then to be donated to the Parks general fund.

Motion: Invest up to \$1,000 to purchase bratwursts, hotdogs, buns, canned soda, and bottled water to sell at the 4th of July. All proceeds to Park's general fund. Terry/Barb 7-0 Ayes

Motion: Approve St. Louis Are Sighthounds use of the park Sunday October 26th from 6:30 am to 12 Noon. Barb/Randy 7-0 Ayes

Motion: Rent/buy a homecoming float for up to \$425. Barb/Norm 6-1 Ayes Phil was no vote.

The board asked Phil to contact the local cable access television station (Channel 6) and advertise our intentions of selling hotdogs and sodas at the 4th of July.

Personnel & Safety – Louie

There was a letter from Cody Courter received in April suggesting we should have paddleboats on the lake. Louie said that this would necessitate hiring people to staff the paddleboats and take on unnecessary risk and liabilities. No motions were made to proceed any further on this topic.

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Mark

Beautification – Randy.

Up to ten memorial benches and two memorial swings have been ordered. Randy will work to determine total spots available in the park for memorial benches and designate the locations of each. He will mark these on a map of the park and this will be used to offer suggestions for placement to future people desiring to purchase memorial benches.

9:25 PM

Motion: Go to executive session. Terry/Todd 7-0 Ayes

9:45 PM Return back from executive session

Motion: Accept new job description as written for Park District Clerk/Outside Assistant. Todd/Louie 7-0 Ayes

Motion: Change Park District Clerk/Outside Assistant working hours to one of the following:

- 1) 5 days a week @ 4 hours per day
- 2) 4 days a week @ 5 hours per day Louie/Todd 7-0 Ayes

Motion: Adjourn the meeting. Norm/Terry 7-0 Ayes

Respectfully submitted by

Terry Ball, Secretary