

MINUTES - TRI-TOWNSHIP PARK DISTRICT

The regular monthly meeting of the Tri-Township Park District Board of Commissioners was convened at the Park Office on 7/10/96 at 7:00 PM with president Russell Wiesemeyer presiding. Commissioners answering present to the roll call in addition to the president were Italiano, Jarman, and Taake. Park Director Greenfield was also present.

The minutes of the previous meeting were read and approved.

The Treasurer's Report and the bills were reviewed. Motion to accept the Treasurer's Report and pay all bills in the amount of \$31,235.95, except the BARCOM bill, was seconded and carried.

DeeAnne Byrne was present for the Baseball & Softball Club. Problems have developed with security in the Baseball Concession stand. Subsequent to discussion on the subject and suggestions by the Director, motion was seconded and carried to rekey the Baseball Concession stand and section off the building to provide separate areas for equipment of the Baseball & Softball Club and the Travelling teams with separate locks.

Soccer Representative, Diane Eilering, presented reports for the previous fiscal year prior to the meeting. Some modifications were requested by the Treasurer. Diane agreed to contact the Treasurer following the meeting with the necessary modifications.

Motion was seconded and carried to approve up to \$200. for the purchase of candy for the District Homecoming Float. Commissioner Wiesemeyer will make necessary arrangements.

Discussion followed concerning the Compensation Guidelines for Employees. Motion was seconded and carried to make the following adjustments and addendums to the guidelines:

1. The guidelines will be changed to reflect semi monthly pay periods for all employees in lieu of bi-weekly and weekly.
2. Holiday pay is approved by the Board of Commissioners for a full 8 hours for full time employees and 4 hours for part time employees retroactive to 4/1/96.
3. Overtime was clarified to occur anytime any employee works more than forty hours per week. Payment will be made for overtime at time and one half.

In order to comply with the progression of earnings identified in the Compensation Guidelines, the motion will include increasing the hourly pay for Richard Gilomen from \$7.50 per hour to \$8.00 per hour (the top of the pay scale for groundsmen) effective 7/1/96.

The current compensation guidelines are now in the possession of the Park Attorney for his approval. Changes will be made

subsequent to return of the guidelines from the Attorney in addition to any other possible changes suggested by the Attorney.

Due to exceeding delay in accomplishment, motion was made to declare the existing contract for office roof repair null and void and assign the repair work to the Park Employees. The motion was seconded and carried with the exception of one Commissioner.

Discussion on the replacement of ceiling fans in the Community Center resulted in motion to authorize Commissioner Wiesemeyer to purchase six fans with lights at Sears @ \$39.00 each, with replacement of the two fans that are non functional immediately by Park personnel and storage of the other four units until time permits the installation.

The Land Grant has been completed with the help of officials from the Community Development Office. Commissioner Wiesemeyer will sign the request tomorrow (7/11/96) at the Community Development Office.

The volunteer work group has increased from two to four boys. The work of the two additional boys, Ryan Robinson and Brandon Lampe will be limited to use of the weed eaters and emptying trash barrels. Permission forms have been sent home to each of the four boy's parents for parent's signature of approval. The Board approved the use of four volunteer workers under the supervision of the Director.


Renewal of the Lion's Club agreement with the District for the shared use of the Maintenance Building was prepared to cover the next 50 years. The Board instructed that the agreement should be changed to reflect 25 years - all other components unchanged. The Director will take the agreement to the Park Attorney for perusal and present the final document at the August meeting.

The Director presented an illustration of his recommendation for the improvement of the war memorial and accomodation of the Historical Society's attempt to restore the lost Memorial to Veterans of WWII. The plan includes running a drainage pipe across the area into the lake and covering with fill to bring the depressed area into a level condition in front of the Memorial. The plan also includes recognition of Veterans by Branch of Service. The City, Township and other grass roots organizations are interested in making contributions for the improvement of the grounds in front of the memorial.

A discussion concerning the purchase of an aerator and fountain for the lake followed. Two supplier pamphlets were provided in the handouts for review and study. Motion was seconded and carried to refer the acquisition of the equipment to the grounds Committee to work with the Director

on the selection of a viable unit at a cost of up to \$3,000. for earliest installation possible. Since the subject of lights for the fountain was not discussed, an additional approval was later obtained from a majority of the Commissioners to include the addition of the purchase of a lighting system in the motion. Commissioner Italiano suggested that Tom Karaker of Flo-Systems be considered as a possible supplier.

Meeting adjourned at 9:15 PM.


GARY L. JARMAN
Secretary/Treasurer
Board of Commissioners
Tri-Township Park District