

MINUTES - TRI-TOWNSHIP PARK DISTRICT

The regular monthly meeting of the Tri-Township Park District Board of Commissioners was convened at the Community Center at 7:30 P.M. on 8/10/94 with president Russell Wiesemeyer presiding. Commissioners answering present to the roll call in addition to the president were Eberhart, Greenfield, Italiano, Loyet, Suter and Taake. Supt. Converse was also present.

The minutes of the previous meeting were read and approved.

Commissioner Wiesemeyer stated that he attended a meeting with the Sr. Citizens and they have asked the Commissioners to attend a special meeting on 8/11/94 at 7:00 P.M. to discuss the agreement on the use of the Community Center by the Seniors. Commissioner Greenfield is still working on the meeting with Peter Murphy if the 8/11/94 meeting does not bring satisfactory results. Also the grant application for ADA improvements to the Community Center will be delayed for a year since quota for Community Development grants to the Community have been received by the City for paving Riggin Road from the traffic light on Route 111 to the northwest gate of the Park.

The treasurer's report and the bills were reviewed. Motion to accept the treasurer's report and pay the bills was seconded and carried. Motion was seconded and carried to transfer \$25,000. to the Multi Purpose Building Fund.

Diane Eilering, Soccer Club Representative, approached the Board for approval to extend the roof out over the south side (serving side) of the Soccer Concession. The Soccer Club is also considering extending the building to provide a storage space. The grounds and building Committee will meet with the Soccer organization on the above expansions and report to the Board on their findings. The outside counter and the exhaust fan were damaged in a vandalism attempt and 9 nets were stolen. The damage (which has been repaired) and theft have been reported to the insurance provider. Diane also requested that the merry-go-round and teeter totters be removed from the soccer area because parents are not using enough caution with small children in the area. The Board replied that the equipment was put there for the enjoyment of non player children in the soccer families and would be monitored for a period of time before consideration is given for removal. The Board agreed that the South gate can be opened and closed as needed by the Soccer Club.

Due to traffic congestion on Wynone at the Soccer fields, motion was seconded and carried to post ONE WAY/DO NOT ENTER signs going south from the intersection at Wickcliffe and Riggin Road to Hecht Dr. and then east on Hecht Dr. to Lake

Drive on a trial basis. Signs will be ordered and installed. Commissioner Greenfield will prepare a sketch and announcement about the change in traffic pattern for the newspaper and the bulletin board. Commissioner Greenfield stated that the 7 acre tract on the southwest corner will be seeded in September and prepared to be used for soccer fields in 1995. Commissioner Eberhart asked for a schedule of remaining soccer games and practice schedule for 1994 and for 1995 as soon as possible. A High School Baseball Clinic is scheduled for August 20th, after which Commissioner Eberhart stated that the Soccer Club would have priority over other requests for the large baseball field for the remainder of 1994. Commissioner Eberhart will attend the next Soccer Club meeting on the 1st Monday in September.

Commissioner Eberhart presented a letter from the Triad Knights Juvenile Team to the Baseball and Softball League thanking them for working the grounds and concession stand for their games.

A Bantam Baseball Tournament is scheduled for the 27th and 28th of August.

Commissioner Taake stated that oiling and chipping will begin later in this week of 8/8 - 8/12. The area around the Community Center and the parking lot will not be oiled and chipped. Instead these areas will be maintained with a blacktop sealer.

Commissioner Greenfield will draft the tax levy for presentation at the next meeting. He will need expenses for the Community Center.

The Lions Club has offered to reimburse the District for any damage caused to Park property as a result of the Troy Homecoming.

The following items were discussed from the Superintendent's report:

1. Burnham and Flowers (Insurance Provider for Workmen's Compensation) is looking to another Company to provide Workmens Compensation Insurance for the District, since Crum and Forster has refused to renew that coverage. Commissioners Italiano and Wiesemeyer will review other options.
2. Richard Gilomen obtained a burn on his foot while on the job. The Supt. advised him to see his doctor at the time of the incident but he did not do so until today. Commissioner Greenfield stated that the recipient of injury on the job should be sent to the Emergency Room immediately. Gilomen should not be allowed to return to work until he receives a release from his Physician. Commissioner Italiano will initiate the filing of Workmens Compensation claims.

3. Supt. stated that he will take his one week vacation beginning on 8/12/94.
4. A release from the Supt's Physician should be received before he returns to physical labor.
5. A windshield was broken at a baseball game. The owner's broker denied her claim and IPARKS denied liability.

The September meeting was changed from the second Wednesday to Tuesday 9/20/94.

Motion was seconded and carried at 9:00 P.M. to recess to Executive Session to discuss personnel matters. Supt. Converse left the meeting.

The regular meeting was reconvened at 9:45 P.M. with the same Board Members in attendance. Supt. Converse returned to the meeting at 9:50 P.M.

Motion was seconded and carried to publish Committees in the Times-Tribune to provide a reference for proper public referral on questions and problems concerning the park. Commissioner Greenfield agreed to provide the list of Committees to the Times-Tribune.

Commissioner Taake requested that a hold be placed on the installation of the water connection behind the pitcher's mound on the big diamond until he can contact Philips pipeline representative about the location of the pipeline that runs through the diamond.

Commissioner Wiesemeyer directed the following comments to Supt. Converse:

1. The general consensus of the Board is that you are a fine administrator but lack professionalism in communicating with people. Therefore there must be a more professional approach used in arranging/conducting business matters which pertain to the District with the public and representatives of other businesses/agencies.
2. Questions have been received about "who is running the park - the Supt or the Board". There should be absolutely no question that the Board is responsible for the administration of park business.
3. The Agreement between the District and The Senior Citizens has been impaired because the Seniors have been given the impression by the Supt. that he will have authority over their use of the building.

Commissioner Greenfield noted that he has received complaints from various people on the Supt's ability to communicate. He set out the following duties for the Supt.

1. Maintain park grounds, buildings and equipment.
2. Control and report vandalism to police.

3. Notify Chairman of Insurance Committee on any injuries received on park grounds.
4. Schedule and clean pavillions.
5. Special assignments will be required from time to time at the request of the Board or a Commissioner.

Remaining business administration is Park Board responsibility. The scheduling for ball diamonds and soccer fields are the responsibility of the Sports Committee. This includes school use of diamonds. Modification of or addition to buildings and grounds of the District are the responsibility of the Buildings and Grounds Committee. Coordination with the City and the Township is the responsibility of the Commissioners. The Grounds and Buildings Committee should list with the Supt. the incidental work expected to be done. Grant work will be addressed later.

The public is of the opinion that the Supt runs the Park - not the Commissioners and the Seniors are apprehensive about their relationship with the District as a result of this assumption.

Commissioner Italiano stated that the Supt is a fair person but public relations require an abundance of tact. When disagreements or misunderstandings with the public arise, the matter should simply be referred to the Board or a Commissioner.

The Supt stated that he does not remember doing anything contrary to the desires of the Board or usurping the powers of the Board. He said that possibly the Township Supt and he are not on the best of terms buut he declared that he has never had any problems with City Representatives. He also stated that he will need to know scheduling for sports activities in order to prepare diamonds.

Commissioner Taake continued that the Supt's manner of addressing a problem is too abrasive.

Commissioner Greenfield stated that he believes that the Supt's approach to problems is hardline. Such an approach is not condoned by the Commissioners. He reiterated that problems must be referred to the Commissioners. He assured the Supt that the Board supports his work in maintenance but the administrative work is the Board's responsibility.

When the Sr. Citizen agreement is finalized, the Board acknowledged a suggestion from Commissioner Taake that a Committee be appointed to take charge of the Community Center after the entire Board has officiated for the first year.

Motion for adjournment was seconded and carried at 10:15 P.M.

TERRY C. TAAKE
Secretary/Treasurer
Board of Commissioners
Tri-Township Park District